

FOUNTAINGATE CHRISTIAN ASSEMBLY
EVANGELISM MINISTRY LEADER
SCOPE OF MINISTRY



Purpose: To keep the congregation focused on the work and needs of evangelistic opportunities at home and abroad.

A. TIME REQUIRED: About five hours per month for a minimum of one year.

B. QUALIFICATIONS: One who has a keen heart for evangelism. One who is well-organized, self-motivated and able to delegate as well as being sensitive to the needs of others.

C. SPECIFIC RESPONSIBILITIES:

1. Commune with the Lord.
2. Answer directly to the Board of Directors.
3. Prayer Teams need to be developed before any evangelistic crusade takes place along with any training and scheduling of Altar Workers as well as those involved in Follow-up.
4. To ensure that any visiting evangelist (and team) is properly cared for by either a billet (who will care for lodging and meals) or a motel room. To also ensure that an honorarium is given according to the Honorarium Policy in co-operation with the Financial Director.
5. To be actively involved in each and every service where evangelism is the focus. To ensure that adequate supplies of altar worker material (i.e.- Bibles, tracts, follow-up forms, etc) are close at hand and properly distributed.
6. To oversee ongoing evangelistic efforts such as Prison Ministry; Tract Distribution; Gospel Signs.
7. To co-ordinate special projects as the needs arise with a focus on evangelism (i.e. - Books, Bibles, literature; Christmas gifts; crusades).
8. To ensure that the church has the birthdays and anniversaries of all evangelism families that we support. Also to ensure that cards are mailed for these special dates.
9. To co-ordinate the various types of fund raising for evangelism as the need arises.
10. To develop a system to record all incoming and outgoing correspondence as well as any monies gained through fund raising in co-operation with the Clerical & Financial Directors.

