



FOUNTAINGATE CHRISTIAN ASSEMBLY

YOUTH EXECUTIVE SCOPE OF MINISTRY

Purpose: To offer guidelines for the selection of all Youth Executive members; to help the executive understand the expectations that will be placed upon them; to define lines of authority; and to serve as a measurement for evaluation purposes

A. TIME REQUIRED: Two to three hours per week for a minimum of one year.

B. QUALIFICATIONS: Having the ability to work effectively with adult leadership and be a liaison for the youth themselves.

C. SPECIFIC RESPONSIBILITIES:

1. Daily commune with the Lord.
2. Answer directly to the Youth Ministry Leader and in cooperation with the Youth Social Events Coordinator.
3. To regularly attend church services.
4. To attend any training seminars; conventions and workshops related to Youth as planned. To also be willing to evaluate your leadership development and be open to suggestions which could help you to improve.
5. To be thoroughly familiar with the Youth Department's policies, aims and objectives.
6. To understand the general organization and administration of the Youth Department.
7. To help in planning and organizing any social activities for the Youth in cooperation with the Youth Ministry Leader and/or Youth Social Events Coordinator.
8. To ensure that publicity of all events are properly conveyed to the Church and Youth.
9. To ensure that all finances are recorded and safely deposited into the Youth Savings account in cooperation with the Clerical/Financial Director of the Church Board.
10. To keep focused on the concerns and desires of the Youth and to help ensure that they be addressed at the Youth planning meetings.
11. To ensure that minutes be recorded, typed and stored in a retrievable system and that a copy be given to the Youth Ministry Leader/Youth Social Events Coordinator and Pastor.