



FOUNTAINGATE CHRISTIAN ASSEMBLY

YOUTH TEACHER SCOPE OF MINISTRY

Purpose: To offer guidelines for recruitment of Youth teachers; to help teachers understand the expectations placed upon them; to define lines of authority; and to serve as a measurement for evaluation purposes

A. TIME REQUIRED: Two to three hours per week for a minimum of one year.

B. QUALIFICATIONS: Having the ability to communicate Biblical truth in a practical manner which will train and equip students for lifestyle changes.

C. SPECIFIC RESPONSIBILITIES:

1. Commune with the Lord.
2. Answer directly to the Youth Ministry Leader.
3. To regularly attend church services.
4. To attend any training seminars; conventions and workshops related to Youth as planned. To also be willing to evaluate your teaching and be open to suggestions which could help you to improve.
5. To be thoroughly familiar with the Youth Department's policies, aims and objectives.
6. To understand the general organization and administration of the Youth Department.
7. To arrive in time to complete final set up of the room and arrange supplies. To prepare early each week to study your lesson. To pray for each student on a regular basis. To warmly greet each student.
8. To plan and organize any social activity for your class.
9. To follow up absentees with either a phone call, card or visit. To fill out the "Visitor Registration Slip." To mail out birthday cards and cards noting special achievements. To keep attendance records and personal data up to date.
10. To leave the room on time and in a tidy manner with the door locked and the lights shut off.
11. To make good use of study material and other resources that will enhance the lessons.